

Terms of Reference for the investigation

The terms of reference for the review are summarised below.

1. Review the events that led to the HOAP report having to be withdrawn on 16 May 2005
2. Review the roles the HOAP project Board, Housing Overview and Scrutiny Committee and officers played in relation to:
 - Commissioning BCHS to act as Independent Tenant Advisors (ITA's) to the HOAP
 - Responding to concerns that may have been expressed by tenants or residents in relation to the roles carried out by BCHS
 - The process which led to BCHS being commissioned to conduct the postal and subsequent door to door surveys
 - Ensuring that adequate quality control measures were in place to safeguard the integrity of the results.
3. Make recommendations to the Leader of the Council and Chief Executive for improving practice in the Council for the future